

April 2023

# Memorandum

TO: District 7 County Extension Agents

SUBJECT: 2023 District 6&7 4-H Leadership Lab  
 “Reaching for the Stars: May The 4-H Be With You”  
 (Star Wars Theme)

OBJECTIVE: Leadership Lab is for delegates to bring back to the county what they have learned in order to train others. All agents are encouraged to work with teens who attend to see how you can integrate what they learned into the county program.

EVENT DATE: June 21-23, 2023 (Wednesday-Friday)

LOCATION: Sul Ross University  
 Alpine, TX

ENTRY DEADLINE: **REGISTRATION DEADLINE ON 4-H ONLINE: :**

- 4-H Online Registration – Open May 8th – Closes May 22nd

*Any registrations made after closing date of 4-H Online will incur a \$50 late fee in addition to the original event fee. (Pending late entry is approved based on timeline needed for event preparation & no guarantee of shirt after deadline)*

**DUE TO THE DISTRICT OFFICE BY June 1:**

- County Summary Form (Due to District Office)
- Release Forms (Due to District Office)
- Council Applications (Due to District Office)

Please find the Guidelines, Rules and Regulations for this event on the following pages. Please contact the District 7 Office if you have any questions or concerns.

Sincerely,

Garry Branham  
 District Specialist – 4-H & Youth Development

Missy Olofsson  
 4-H Program Assistant

Hayley Meyer & Karl Winge- 4-H Council Advisors

**West Central District 7**  
 4-H and Youth Development  
 7887 US Highway 87 North  
 San Angelo TX 76901

Tel. (325) 653-4576  
 Fax. (325) 655-7791  
<http://d74-h.tamu.edu>



## **PARTICIPANT AGE**

The participant must be at least **13 years of age** by the date of Leadership Lab.

## **FEES**

The cost will be **\$200 per person for youths and \$150 for agents**. This includes all meals beginning with lunch on Wednesday and ending with breakfast on Friday, insurance, activity fees, lodging and facility use fees. **This fee DOES NOT include transportation**. Counties will be responsible for coordinating transportation to and from Lab. **NO REFUNDS** after registration has been made on 4-H Online.

## **Chaperones:**

We must abide by the 1:8 ratios for adult chaperones. Program assistance and Adult summer interns are welcome to attend.

## **RELEASE FORMS**

Every participant, **youth and adult**, will complete a Health and Release form packet. Health and Release forms will be made available on our website.

- **Forms must be submitted to the District Office by the due date which will be turned into the camp facility.**
- **A copy of these forms should accompany the participant to and from camp.**

## **WHAT TO BRING**

- Pillow, sheets, towels, wash cloths, and a light blanket
- Spending money for concession shop.
- Swimsuit, Sturdy Tennis Shoes, Sunscreen, Chapstick

## **WHAT NOT TO BRING**

- Electronic Devices (including, but not limited to, cell phones, music players, video games, etc.)
- Fireworks, Ropes, Roping Dummies, Water Balloons, Water Guns, Silly String, Baby Powder, etc.
- Expensive jewelry/accessories
- Excessive food/drinks

## **Accommodations**

If a participant needs any type of accommodation to participate in this program or have questions about the physical access provided, please contact the District 7 4-H Office at 325-653-4576 at least 2 weeks prior to the program or event.

## **DRESS CODE**

**NO:** "Daisy Duke" shorts, halter tops, spaghetti string tops, shirts/pants that show mid-riff, or clothing/caps etc. that advertises alcohol, tobacco products or anything else that is not appropriate. Please counsel your 4-Hers about bringing appropriate clothing.

## **AGENTS**

Agents, you are not on vacation. You are here to build kids up and insure that they have the best camp experience possible. Please take your job very seriously. You will need to register through 4-H Connect and complete the Health & Release Forms.



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## **ELECTION OF OFFICERS**

One of the major events of lab will be the election of officers for the District 7 4-H Council. Interested applicants should submit one copy of the *District 7 4-H Council Officer Application Form* to the District Office by the due date. All applicants (if eligible according to standing rules) will be presented as candidates for the office(s) they choose. Nomination from the floor will not be accepted. All eligible applicants will be introduced and allowed the opportunity to give a talk on 4-H, the length of which will be up to three (3) minutes. An interview will also be conducted for each candidate running for office immediately following each candidate speech. Each candidate can bring one poster board size campaign poster - NO candy, gum, buttons, giveaways, etc. will be allowed. Election will be done by secret ballot.

- **State Elected- At Large Delegate Positions:** If a 4-H member gets elected to one of the 6 “At Large” Texas 4-H Council Positions that are elected at Texas 4-H Roundup, that member is not allowed to run for a District Council Officer Position.

**\* If you are running for office, you are expected to add the required dates to your personal calendar.**

## **REQUIRED WORKSHOPS/TRAINING**

The District Council President & 1<sup>st</sup> Vice-President also serve on the Texas 4-H Council and must be 16 years of age, and not be older than 18 as of **August 31, 2023**. **These 2 are required to attend the entire Texas 4-H Council workshop.** If you cannot attend this training, you **cannot** run for these two offices.

All other officers must be 15 years of age and not be older than 18 as of August 31, 2023. **All-District 7 Officers are required to attend the events outlined in the District Council Agreement.**

## **INTERVIEW FOR OFFICER CANDIDATE RULES**

- Each interview shall be no longer than six (6) minutes in length and shall be conducted during the allotted time for interviews.
- The interviewers shall be facilitated by the two officers who currently represent the District on the Texas 4-H Council: President, 1<sup>st</sup> Vice-President. The council advisors shall be present to monitor the interview. Interviews will take place in front of all voting delegates.
- 4-H members who have previously served on Texas 4-H Council are not allowed to run for another District Council position.
- There will be four (4) questions per interview – three (3) predetermined questions related to the applicant’s leadership, community service, and project work and one (1) question that will be drawn from a list of questions.
- The dress for the interview shall be Professional Casual.
- Every candidate running for office must be present at District 7 Leadership Lab to participate in the speech and interview portion to become an officer.

